

No.2/18/99-4PR(FD)

From

The Financial Commissioner & Principal Secretary
to Government Haryana, Finance Department,

To

1. All the Heads of Departments,
all Divisional Commissioners.
All Deputy Commissioners and Sub-Divisional
Officers(Civil) in Haryana.
2. The Registrar,
Punjab & Haryana High Court, Chandigarh.

Dated, Chandigarh the 6th Nov.2002

Sub: Grant of ACP scales Clarifications regarding

Sir,

I am directed to invite a reference to Memorandum
Explanatory to the Haryana Civil Services(Assured Career
Progression) Rules, 1998 with regard to Rule 48 ibid which
reads as under:

"The relevant period for the employees who have
entered the Government service for the first time
either as a direct recruit or by transfer shall be
counted from the date he is so entered in the
Government service."

Some Departments have sought clarifications as to
from which date the relevant period is to be reckoned in
respect of the employees appointed to some other post
subsequent to their first entry into Govt. service on regular
basis. The matter has been considered in the Finance Deptt.
and observed that there were three modes of recruitment in
the Govt. service i.e. (i) By way of Direct recruitment on
regular basis; (ii) By way of promotion, and (iii) By way of
transfer. Position of each one is clarified as per clarifi-
cations given in the enclosed Annexure.

You are requested to please bring the contents of this
letter to the notice of the employees working under your kind
control for compliance in such like cases.

Yours faithfully

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Under Secretary Finance(PR)
for Financial Commissioner & Principal Secy. to Govt.
Haryana, Finance Department

ANNEXURE TO LETTER NO.2/18/99-FR(FD)DT.6th NOVEMBER, 2002

Sr.No. Issue raised	Clarification	Illustration
<p>1. What will be the date from which the relevant period is to be reckoned in respect of an employee, initially appointed to a post and subsequently appointed to another post on his own merits by way of open competition through HPSC/BSSC or any other recruitment agency approved by the competent authority?</p>	<p>In such cases, the last appointment on regular basis shall be treated as the date on which he has been appointed as 'Direct recruited fresh entrant' within the meaning of Rule 3(b) of ACP Rules 1998.</p>	<p>'A' was initially appointed as Stenotypist through HSSC on 2.3.73. Thereafter, he applied for a higher post and was appointed against the higher post, say as Jr. Scale stenographer on 5.6.78, through HSSC. His subsequent/latest appointment on the post of Jr. Scale stenographer, is to be considered as 1st appointment for the purpose of ACP Rules. If on 31.12.95 he is drawing his pay in Ist Higher standard pay scale his pay will directly be fixed in the 1st ACP scale of Rs.5000-7850 & he will be considered for 2nd ACP scale of Rs.5450-8000 w.e.f. 1.7.98 subject to admissible under the rules.</p>
<p>2. What will be the 'relevant period' in the case of an appointment by promotion after a date from the date of his first entry into service?</p>	<p>The 'relevant period' in the case of an appointment by promotion is to be reckoned from the date of his first entry into service.</p>	<p>'B' was appointed as Sub-Inspector Food & Supplies on regular basis on 8.2.78. He was promoted as Inspector Food & Supplies on 27.4.87. On completion of 20 years regular satisfactory service he is to be granted 2nd ACP scale, corresponding to unrevised functional scale of Sub-Inspector as on 31.12.95 on which he was appointed as a direct recruited fresh entrant.</p>

Sr.No.Issue raised	Clarification	Illustration
3. What will be the 'relevant period' in the case of an appointment by transfer?	The 'relevant period' is to be reckoned from the date of his first entry into Haryana Govt. service. However his service in previous department shall not be counted towards seniority.	'C' an employee was initially appointed as steno-typist on a regular basis in the office of Director Land Records Haryana. Later on he was appointed as steno-typist by transfer in L.R. office in the identical pay scale. 1st and 2nd ACP scale will be admissible to him on completion of 10/20 years regular satisfactory service from the date of his first appointment as steno-typist in o/o director Land Records Haryana.
4. What will be the date from which the relevant period is to be reckoned in respect of employees of organization other than Govt. Department appointed/absorbed in a Govt. Deptt.?	The 'relevant period' is to be counted from the date of his appointment in a Department of Haryana Govt.	'D' an employee of HSIDC working as Research officer is appointed/absorbed as such in office of Director/Secondary Education Haryana. The relevant period of for the purpose of grant of 1st/2nd ACP scale will be counted from the date of his appointment/absorption in the education Department.

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OFFICE OF THE HARYANA STATE AGRIL-MARKETING BOARD PANCHKULA.

Endst.No.GA-I-2003/4023-4182

Dated: 22-7-03

A copy is forwarded for information and n/action to:-

1. All the Z.AS/Z.M.E.O's/D.M.E.O's/S.M.C's in the Haryana State.
2. All the S.E's/XEN's, H.S.A.M.Board in the State.
3. ~~All~~ the Branch Officers/Incharges at H.Q.

V.P.Kataria

SUPDT. (GENERAL)
FOR CHIEF ADMINISTRATOR

V.P.

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CP