

From

The Chief Engineer,  
HSAM Board,  
Panchkula.

To

All the Superintending Engineers,  
HSAM Board.

Memo No. 13552-56 Dated 18/9/2003.

Sub:-

Regulation of sanctioning of annual repairs and maintenance of Works.

Ref:-

This office Memo No. CEA-88/5542-44 Dated 22.6.88.

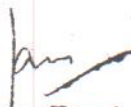
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Instructions regarding regulation of sanctioning of annual repairs and maintenance of works was circulated vide this office Memo referred above (copy enclosed for ready reference) to carry out the annual repairs works.

You are requested to ensure the compliance of the above said instructions of annual repairs so that urgent/minor annual repairs can be carried out expeditiously.

You are, therefore, requested to monitor the physical and financial progress of these works and report in this regard be sent to this office alongwith the other monthly progress report regularly by the 10th of each month.

DA/As above.

  
Executive Engineer (Mandi),  
for Chief Engineer.

Endstt. No. 13557-13583. alongwith enclosures Dated 18/9/2003.

A copy of the above is forwarded to all the Executive Engineers, HSAM Board for information and compliance please.

2. S.D.O. (Mandi) and S.D.O. (Roads) HSAMB Panchkula.
3. All Asstts. in the Chief Engineer's office at Panchkula, for information and compliance please.

DA/As above.

  
18/9/03  
Executive Engineer (Mandi),  
for Chief Engineer.

From

The Chief Engineer,  
HSAM Board,  
Panchkula.

To

All the SEs,  
HSAMB in the State.

Memo No. CEA-88/5542-44 dated 22.6.88.

Sub:-

Regulation of sanctioning of annual repairs  
and maintenance of works.

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Please find enclosed herewith a copy of the Policy  
decision taken regarding regulating the sanctioning of estimate  
of annual repairs and maintenance of works for your information and  
compliance.

Sd/- XXX  
Chief Engineer, 22.6.88.

Endstt No. CEA-88/5545-50

Dated 22-6-88.

Copy forwarded to E. Es, HSAMB in the State for  
their advance information and necessary action with a copy of  
note mentioned above.

Sd/-XXX  
Chief Engineer, 22.6.88.

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are of three kinds (refer para 2.46, 2.47 and 2.59 PWD Code as given below:-

- i) Those which as a matter of regulation are carried out periodically and which are usually of the same quantity from time to time, such as the painting and whitewashing of a building or a new coating of metal on a road or painting of transmission towers and transmission distribution and telephone steel poles;
- ii) Those which are not done as a matter of regulation periodically, but which it is convenient to carry out, so far as may be necessary at the time of periodical repairs;
- iii) Such occasional special repairs as become necessary from time to time, and which may have to be carried out between times of periodical repairs.

Provisions for repairs of first two kinds is made in the annual maintenance estimates, on the basis of norms approved by the Head Office. These estimates are prepared by the Divn. Offices on the Standard Measurement Books and passed by the SEs after proper scrutiny and stereotyped. These are then sanctioned technically by the S.E./XENS upto the limits of their competency subject to the budget provisions during the financial year.

Provision for the 3rd kind i.e. special repairs is made in separate estimates, as occasions may require subject to the budget provision for which a reserve should be provided in the budget to meet such expenditure on special repairs. Such estimates are also prepared by the E.Es(XENS) and passed by the S.Es and technically sanctioned by the E.Es and by the S.E.s upto the limit of their competency, subject to budget provision during the financial year.

According to para 10.5 Sr.No.3 of the D.F.R. S.Es in the PWD B&R have the powers to sanction the estimate of all the three kinds of repairs upto Rs 4.00 lacs in each case subject to the budget provision. As per approved work procedure of the Board, the PWD System has been adopted since 1.12.86 and these powers also vest in the officers of the Board.

On the basis of my study of the working of the Board during the last six months, the matter has been reviewed by me and I am of the opinion that while the S.Es/E.E.s may use the powers for the first two kinds the SE/XENS may use the power for the first two kind of repairs i.e. stereotyped annual maintenance estimates, but they may be restricted from sanctioning the estimates of the 3rd kind i.e. special repairs estimates. All such estimates of special repairs will be passed at the H.O office level, as per past practice so that proper control can be exercised on such estimate.

Chief Administrator may kindly approve before instructions

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of officers of the Engg. Wing presided over by Hon'ble Agriculture Minister Haryana on 22.4.95. The consensus opinion was that the Board should carry out annual repairs/maintenance of roads by adopting this norms of expenditure per kilometre as in PWD B&R.

As per PWD norms the cost of annual repair/maintenance works out to Rs 10,000/- approx. (at prevailing market rates) which provides for labour for repair of berms and for execution patch repairs of roads, repair of culverts parapets and retaining walls, painting of kilometre stones and sign boards etc. The cost of Bajri, bitumen and fuel wood are also included. The analysis of rates for annual maintenance for 1 KM. length of road having standard width of 3.66 Mtr. as per PWD norms taking avg. rates of labour and materials is enclosed. Provisions for periodical repairs consisting of surface painting which is carried out after 5-7 years is being excluded for the time being.

Special repair of roads where required will be got carried out on the basis of estimates which shall be framed as per actual requirements. Superintending Engineers/Executive Engineers have been instructed to identify and submit estimates for 5 roads per market committee which are in bad condition and need urgent repairs for obtaining administrative approvals. While annual repairs/maintenance of roads will be got done as a matter of routine sanctioned estimate on norms of PWD B&R, special repair will be got done as per actual requirement as and when required. In case of roads for which special repairs are to be done, no annual repair will be carried out during the year.

There is a budget provision of Rs 10 crores in the current financial year for repairs of rural link roads, out of which Rs 5 crores have been earmarked to be given to the PWD B&R for repair of roads constd. by PWD. The present requirements of funds for annual maintenances of roads constd. by the Board will be approximately 2.50 crores for special repairs, the requirement will be of the order of Rs 3 crores. For execution of repair, the Board will follow usual procedure i.e. the work will be allotted by calling competitive tenders to the lowest contractors/agencies. The contractors will be valid till the end of the financial year and the Contractor shall be required to execute and complete the work within the financial year. Bitumen will be supplied departmentally as in case of construction of roads and its cost will be charged to the repairs.

It is, therefore, proposed that considering the urgency of prompt and timely repairs, essential and inescapable nature of charge on the funds of market committee, all the committees be asked to pass one time resolution authorising the Board to carry out repairs to roads to the extent of funds provided in their budget and deposit the amount with the Board. Financially weak market committee shall also pass resolution and send requests for grant of loan for the purpose. In view of the urgency of the matter, Board may start the repair work and get the

formalities completed in due course and settle the accounts with the market committees later. Chief Administrator may be authorised to take further steps as deemed necessary in this regard.

The matter is placed before the Board for consideration and approval.

Decision

Approved.



are issued to the field officers.

Sd/-Chief Engineer  
9.4.88

Chief Administrator

I agree reg. A above subject to the availability of funds ~~with~~ the budget.

2. B , as proposed.

Sd/-Chief Administrator.  
HSAM Board.

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