

No.1/3/97-IAR

From

The Commissioner & Secretary to Govt. Haryana,
Administrative Reforms Department.

To

1. All Heads of Departments/All D.Cs/SDOs(C) in
Haryana.

2. The Registrar, Punjab and Haryana High Court.

Dated, Chandigarh, the 5.3.1997

Sub:-

Improvement of efficiency/rooting out corruption
from Govt. Offices.

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Sir,

I am directed to invite your attention on the subject noted above and to state that it has generally come to the notice of the Govt. that weekly/monthly arrear reports of pending cases/files pending with the Heads of Department/Courts. Cases are not being prepared by the departments well in time. The Govt. has taken a very serious view of this lapse. After careful consideration, it has been decided by the Govt. that every department prepares its weekly monthly arrear reports of their pending cases/court cases/cases pending with their Heads of Departments, well in time so that unavoidable delay in undealt cases might come to the notice of the Heads of Dept. A strict disciplinary action should be taken against the defaulting officers/officials so that deliberate delay can be avoided.

2. These instructions may please be brought to the notice of all officers/officials working under your control. Non compliance of these instructions will be viewed very seriously.

sd/-

Under Secretary Admn. Reforms
for Commissioner & Secretary to Govt
Administrative Reforms Deptt.

AR II

11
9/17
Supt


11/11/97
Supt

OFFICE OF THE HARYANA STATE AGRIL.MARKETING BOARD PANCKULA.

Endst.No.GA-II-97/ 22333-44

Dated:-4-4-97

A copy is forwarded to all branch Officers for information and get it noted from all Assistants posted in their branches for necessary compliance. They are requested to put up list of pending cases/references on first Tuesday of each month.


Under Secy.(Admn.)
for Chief Administrator

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