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**Municipal General Election
Most Immediate/Date Bound**

No. 20/1/2014-2-Pol.
HARYANA GOVERNMENT
CHIEF SECRETARY'S OFFICE
POLITICAL & PARLIAMENTARY AFFAIRS DEPARTMENT
Dated Chandigarh the 2nd September, 2016.

To

1. All the Additional Chief Secretaries to Government, Haryana.
2. All the Principal Secretaries to Government, Haryana.
3. All the Heads of Departments to Government, Haryana.
4. All the MDs/CAs of Boards/Corporations in Haryana.
5. The Divisional Commissioner, Hisar and Gurgaon Division.
6. The Deputy Commissioner, Sirsa and Mahendergarh.

Subject:- Posting/Transfer of Officers/Officials who are engaged in the Municipal Elections in the State of Haryana.

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Sir/Madam,

I am directed to refer to the subject noted above and to enclose herewith a copy of Letter No. SEC/1ME/2014/1947 dated 31st August, 2016 received from the State Election Commission, Haryana alongwith its enclosures for immediate necessary action.

2. It may be ensured that directions of the Sate Election Commission of Haryana are complied with strictly.

Yours faithfully

[Signature]
Superintendent Political.

Endst. No. 20/1/2014-2-Pol.

Dated Chandigarh, the 2nd September, 2016

A copy is forwarded to the State Election Commissioner, Haryana, Nirvachan Sadan Plot No. 2, Sector 17, Panchkula with reference to their letter No. SEC/1ME/2014/1947 dated 31st August, 2016 for information.

[Signature]
Superintendent Political.

**OFFICE OF HARYANA STATE AGRIL. MARKETING BOARD,
PANCHKULA**

Endst.No.GA-I-2016/ 69036-69037 Dated: 22/9/16

A copy is forwarded to the following for information and necessary action please:-

1. All the Z.As., ZMEOs, DMEOs, H.S.A.M. Board in Sirsa and Mohindergarh district.
2. All the S.Es./XENs H.S.A.M. Board in Sirsa and Mohindergarh district.
3. All the Secretaries-cum-E.O., Market Committees in Sirsa and Mohindergarh district.
4. All dealing Assistant in Admn./General Branch at H.Q.
5. The PS to Chairperson, Chief Administrator & Secretary, HSAM Board, Panchkula.
6. The E.E.(IT), HSAM Board, Panchkula.

[Signature]
Supdt.(Gen.),
for Chief Administrator.

JC(IT)

SDE (E) / DIVN ACCTT. / HEAD CLERK / ADM

XEN (E)

HSAMB, PNL

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PS/CA 30/9/16

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Receipt No. 4855
XEN (E) - 2016
DATE 28/09/2016

STATE ELECTION COMMISSION, HARYANA,
NIRVACHAN SADAN, PLOT NO. 2, SECTOR 17
PANCHKULA

No.SEC/1ME/2016/1947

Dated:31/08/16

To

The Chief Secretary to Government, Haryana,
(In political branch),
Chandigarh.

Subject : Posting/Transfer of Officers/Officials who are engaged in the
Municipal Elections in the State of Haryana.

Sir,

I am directed to say that the State Election Commission, Haryana has declared the Municipal General Elections to Municipal Council, Sirsa and bye elections of ward No.7, Municipal Committee, Kanina, Distt Mahendergarh for holding the poll on 25.09.2016. Copy of Notification No.SEC/1ME/2016/1914, dated 31.08.2016 whereby the election programme prescribed for the conduct of general/bye elections, is enclosed. The nomination for election to the office of members in respect of Municipal Council/Committee will start from 08/09/2016 and the nomination papers can be filed upto 14/09/2016. The date of scrutiny of nomination papers has been prescribed on 15/09/2016. The last date for withdrawal of nomination papers is 16/09/2016. The poll will be held on 25.09.2016. The counting of votes will take place on the same day.

2. I am further directed to request you that officers/officials of the State Government posted in Sirsa and Mahendergarh who are connected with the conduct of Municipal General Elections should not be transferred during the election period and upto the declaration of results. In such cases, where it is considered necessary to transfer any officer connected with the election to the above mentioned Municipal Committee, the approval of the State Election Commission may also be obtained. Instructions in this regard may also kindly be issued to all the departments of the State Government under intimation to the State Election Commission.

Yours faithfully,

Encl:-As above.


(Parmal Singh)
Assistant State Election Commissioner, Haryana

Political Branch
8/8/16
9/9/16
Haryana Civil Services

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STATE ELECTION COMMISSION, HARYANA,
NIRVACHAN SADAN, PLOT NO. 2, SECTOR 17
PANCHKULA

NOTIFICATION

Dated 31/08/2016

No. SEC/1ME/2016/1914 In exercise of power vested under clause (1) of the Article 243 ZA of the Constitution of India, Section 3A of the Haryana Municipal Act, 1973 and rule 19(1) the Haryana Municipal Elections Rules, 1978 and all other powers enabling it in this behalf, State Election Commission, Haryana, hereby prescribes the following election programme for the conduct of election in all wards of Municipal Council, Sirsa and bye elections in ward No.7, Municipal Committee, Kanina, Distt. Mahendergarh :-

(1)	Date on which notice shall be published by the Returning Officer for inviting nominations under Rule 20.	02/09/2016 (Friday)
(2)	Dates on which Nomination papers shall be presented under Rule 19(2)(i)	08/09/2016 (Thursday) To 14/09/2016 (Wednesday) 11.00 A.M. to 03.00 P.M.
(3)	Dates on which the list of Nomination papers received shall be posted under Rule 19(2)(ii)	08/09/2016 (Thursday) to 14/09/2016 (Wednesday)
(4)	Date by which information shall be furnished by the candidate in the format prescribed, to the concerned Returning Officer that he is not suffering from any disqualification.	15/09/2016 (Thursday) Before 11.00 A.M.
(5)	Date on which the nomination papers shall be scrutinized under Rule 19(2)(iii)	15/09/2016 (Thursday) 11.30 A.M. onwards.
(6)	Last date for withdrawal of candidature under Rule 19(2)(vi)	16/09/2016 (Friday) Between 11.00 A.M and 3.00 P.M.
(7)	Date on which symbols shall be allotted to the contesting candidates.	16/09/2016 (Friday) after 3.00 PM
(8)	Date on which the list of contesting candidates shall be posted under Rule 19(2)(vii)	16/09/2016 (Friday)
(9)	Date on which list of polling stations shall be posted under Rule 19(2)(viii)	16/09/2016 (Friday)
(10)	Date on which the poll, if any, shall be held under Rule 19(2)(ix)	25/09/2016 (Sunday)
(11)	Timing of the poll	Between 8.00 A.M. and 4.00 P.M.
(12)	Date, time and place on which the votes polled shall be counted.	Immediately after the polling is closed at all polling stations on the same day.
(13)	Date on which the election result would be declared.	Immediately after the completion of counting .

2. The State Election Commission, Haryana in exercise of powers vested under Rule 19(3) & (4) of the Haryana Municipal Election Rules, 1978, authorise the Deputy Commissioner, Sirsa & Mahendergarh to designate a Returning Officer and Assistant Returning Officer who shall be the officers of the Government for the conduct of elections of Municipal Council, Sirsa and ward No.7 of Municipal Committee Kanina, District Mahendergarh.

3. The Returning Officer shall publish a notice of the above election programme on 02.09.2016 at his office, office of the Deputy Commissioner and Municipal Council/Committee and at such other conspicuous places in the municipal area of the Municipal Council/Committee in which the election would be held as may be determined by him in this behalf under Rule 20 of the Haryana Municipal Election Rules, 1978. No nomination shall be filed on 11.09.2016 and 12.09.2016 being public holidays declared by the Government

4. The Commission further directs that after the withdrawal of candidature a list of validly nominated candidates shall be prepared by the Returning Officer under rule 28 of the Haryana Municipal Elections Rules, 1978, in Hindi and English. A list of every stage i.e. nomination received, nomination rejected, nomination withdrawal and contesting candidates etc. with every detail shall be published and posted at some conspicuous place, in the office of the Returning Officer or at the Municipal Council/Committee office.

5. The Commission under Section 275 (1A) of the Haryana Municipal Act, 1973 read with Rule 49 of the Haryana Municipal Election Rules, 1978, hereby specify that the voting shall be given by giving and recording of votes by voting machines [Electronic Voting Machines (EVMs)] in the General elections of Municipal Council, Sirsa and bye elections in ward No.7, Municipal Committee, Kanina, Distt. Mahendergarh

6. It is further directed that all voters of the respective area who have been issued the Electoral Photo Identity Cards for Assembly and Lok Sabha Elections and whose Electoral Photo Identity Card numbers have been mentioned in case of the Municipal Voters list also, shall have to produce these cards to exercise their franchise when they come to the polling stations for voting, the polling for which is scheduled to take place on 25.09.2016. If any elector has not been issued Electoral Photo Identity Cards by the Election Commission of India, he/she will have to produce any one out of the following documentary evidence to establish his/her identity:--

i)	Driving License,
ii)	Income Tax Identity (PAN) Card,
iii)	Service Identity Card issued to employees by Central/State Government Offices, Public Sector Undertakings, Local Bodies or other public Limited Company,
iv)	Pass Book of accounts, having photograph, opened in a scheduled bank or post office,

v)	Freedom Fighter Identity Card having photograph,
vi)	SC/ST/OBC certificate having photograph, issued by competent authority,
vii)	Certificate of Physical Handicap having photograph issued by the Competent Authority,
viii)	Arms License having photograph,
ix)	Job Cards with photograph issued under the National Rural Employment Guarantee Scheme,
x)	Property documents with photographs such as Pattas, Registered Deeds etc,
xi)	Pension Documents such as Ex-Servicemen Pension Book/Pension Payment Order, Ex-Servicemen's Widow/Dependent Certificate, Old Age Pension Order, Widow Pension Order, with photograph,
xii)	Health Insurance Scheme Smart Cards with Photograph,
xiii)	Ration Cards or any other similar documents establishing the identity of the electors to the satisfaction of the Presiding Officer, having photograph.
xiv)	Aadhar Card issued by UIDAI
xv)	Passport

In case of an odd elector, who does not have any of the above cards, he would be allowed to vote, if he/she is able to establish his/her identity to the satisfaction of the Presiding Officer and such other Polling Officer authorized by the Presiding Officer in this behalf.

7. It is further directed to make the following security arrangements for the conduct of free, fair and peaceful elections.

- i. Adequate police personnel shall be deployed at the polling stations, counting centers for security and maintenance of law and order to ensure peaceful, smooth and fair election.
- ii. Daily law and order report shall be sent to the State Election Commission till the election process is completed.
- iii. A copy of the plan for deployment of Executive Magistrates and police personnel be also sent to this Commission well in time.
- iv. Provide security to the contesting candidates, if they desire so.
- v. It shall be ensured that no untoward incident takes place during elections.

8. In order to curb undesirable and illegal activities, the Commission hereby imposes restriction to hire or procure not more than 2 vehicles or vessels whether on payment or otherwise for use by a contesting candidate himself or his agents or his supporters on the day of poll during the Municipal Election. It is also stated that :-

- i. The expression "Vehicle" means any vehicle used or capable of being used for the purpose of road transport whether propelled by mechanical power or otherwise, and whether used for drawing other vehicle or otherwise.
- ii. The contesting candidates should be issued permits as per proforma prescribed by the Commission appended herewith. The permits should

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(7)

gazette. The Deputy Commissioner shall ensure that the names and other particulars of the elected candidates should be the same as are recorded in the nomination paper.

11. The Commission further directs that election expenditure limit to be incurred by the contesting candidates or his authorized election agents in connection with the election Rs. 1,00,000 for a member of Municipal Council and Rs. 75,000/- for a Member of Municipal Committee, be brought in the notice of all the contesting candidates. All contesting candidates are also required to maintain account of election expenditure and submit the same within 30 days from the date of declaration of the result of the election to the Deputy Commissioner or with any other officers specified by the Commission, failing which the defaulting candidate shall be liable to be disqualified under the Haryana Municipal Election Expenditure (Maintenance & Submission of the Accounts) Order, 2006 for three years from the date of issue of such order.

Dated, Panchkula
30th August, 2016


DR. DALIP SINGH
State Election Commissioner, Haryana

Endst. No. SEC/1ME/2016/1915-26

Dated :31/08/2016

A copy is forwarded to the following for information and immediate compliance of above orders:-

1. Chief Secretary to Government of Haryana, Chandigarh.
2. The Additional Chief Secretary to Govt. of Haryana, Home Department, Chandigarh.
3. The Principal Secretary to Govt. of Haryana, Urban Local Bodies Department, Chandigarh.
4. The Principal Secretary to Govt. of Haryana, Finance Department, Haryana.
5. The Principal Secretary to Govt. of Haryana, Printing and Stationery, Haryana, Chandigarh
6. Divisional Commissioner, Hisar and Gurgaon Division
7. Director-General, Police, Haryana, Panchkula.
8. Director, Urban Local Bodies, Haryana, Chandigarh.
9. Director, Public Relation, Haryana, Chandigarh.
10. Police Commissioner, Sirsa and Mahendergarh.
11. The Deputy Commissioner, Sirsa and Mahendergarh.
12. A copy alongwith Hindi version is forwarded to the Controller, Printing & Stationery Department, Haryana for publication in the Haryana Government Gazette (Extra-Ordinary) dated 31.08.2016. He is requested to supply 10 copies of the notification to this Commission for information and record.


(Parmal Singh)
Asstt. State Election Commissioner, Haryana