

Proceedings of the meeting of Secretary Board, ZAs, CMEOs, SEs, XENs ZMEOs, DMEOs, and Secretary Market Committees in the State held under the Chairmanship of Shri Anil Malik, IAS Chief Administrator Board on 14.08.2015 at Kisan Bhawan, Sector-14, Panchkula.

At the outset the Chief Administrator, welcomed all the participants. The achievement of market fee, recoveries of the dues of plots, working of the cool chain and pack houses and preparation of mandis for Kharif Season-2015 was reviewed.

1. The CFA Board was directed to prepare a report of all the plots sold in the mandis, amount deposited, amount of pending instalments and extension fee against each plot and submit status report (market committee-wise) in this regard on/ before September 18, 2015.

2. The CFA Board was also directed to chalk out a training programme for the Accountants of the Market Committees, so that the pendency of calculation of dues of the plots should be cleared and the recoveries should be ensured at the earliest to be done on/ before September 18, 2015.

3. All the SMCs were directed to retain the funds equal to three months salary only in the Account of Market Committees and excess amount more than this should be transferred to the Head Office for development works/pension.

4. The Secretary Market Committee, Gurgaon was directed to take immediate action for the recovery of the dues from the agencies to whom the Pack Houses has been given on lease and if it is not deposited by the agency the process for recovery through land revenue be initiated immediately.

5. The Secretary Market Committee, Gurgaon was also directed that the cleanliness in the Subji Mandi, Gurgaon should be ensured and immediate necessary action should be taken to get the garbage cleared from the Subji Mandi.

6. The SE (Electrical) was also directed that action may be taken for increasing/reducing the required power load in the pack houses by visiting each of the pack houses within fifteen days, and the case of Market Committee, Jagadhari may be looked into specially. A report be put up to the Chief Administrator on/ before September 18, 2015.

7. All the Secretary Market Committees were directed to provide data to M/S We-Excel for computerization of Market Committees.

8. The Data of plots of Market Committees regarding their price, outstanding dues, instalments and extension fee alongwith due interest should also be got computerized through M/S We-Excel programme.

9. The Secretary Market Committees were directed to ensure the achievements of the target of market fee fixed for their market committees. SMCs will also ensure to assign specific duties to all the Assistant Secretary, Mandi Supervisors, Arrival Recorders and Class-IV employees through orders in writing to achieve better

performance in duties and the efficiency in the disposal of Market Committee functions.

10. All the ZMEOs, DMEOs and Secretary Market Committees were directed to ensure that the due penalty as per law especially Section 37 of the HAPM Act, 1961 must be recovered from the defaulting firms alongwith the evaded market fee and HRDF, which is detected during checking.

11. To check the evasion of market fee in Paddy, it was decided that e-gate pass should be started for paddy also as has been done in Cotton. The XEN (IT) should take action for providing the Software and Password to the concerned Mill owners before the start of the current Paddy Season on/ before September 3, 2015.

12. For the recovery of huge pending dues against the plots holders, it was ordered to examine whether another Golden opportunity should be given or not.

13. The DA Board was also directed to examine whether the licence can be suspended of the firms where dues of the plots have not been cleared by the allottee and whether the licence can be denied on such premises, which have huge pendency of dues of that particular plot.

14. All the Secretaries Market Committee were directed that the Status report of the pending court cases of all courts should be updated on the Computer. The SMC/Staff of the Market Committee visiting the H.Q. for attending the Court cases in the High Court should ensure that the concerned Branch officers/Superintendent should be briefed about the proceedings of that day. The DDO should ensure that TA bills of such field officers/officials should be allowed only after proper certificate by the concerned branches to this effect.

15. The DA Board was also directed to examine the feasibility of creating the post of ADAs in the Zonal level offices.

16. It was also decided that the limit of Mandi Vikas Kosh of Rs.1.00 lac should be increased to Rs.2.00 lacs for the immediate repair and maintenance of mandis for the smooth and convenient sale and purchase of agricultural produce of the farmers. The CMEO and the CE-I will put up a proposal in this matter so that appropriate instructions can be issued.

17. All the XENs were directed to contact the Secretary Market Committee and all necessary repairs in mandis i.e. Cement work, Public health and Electricity works should be carried out before the start of the Kharif Season-2015.

The meeting ended with a vote of thanks to the Chair.

Dated: - 26 - 8 - 15.

CHIEF ADMINISTRATOR

C.No. 242. E/Mail

Endst. No. ME-I-A-V-2015/83270-470 dated: 28/8/15

A copy of the above is forwarded to the following information and necessary action please:-

1. CE-I & II, CFA, Architect. DA, ADO-I, ADO-II and XEN (I.T) HSAM Board, Panchkula.
2. All the SEs, XENs and SDOs HSAM Board in the State.
3. All the ZAs and ZMEOs HSAM Board in the State.
4. All the DMEOs HSAM Board in the State.
5. All Secretary-cum-E.O., Market Committee in the State.
6. PS to CA/PS to Secretary HSAM Board, Panchkula.
7. All the Branch Incharge HSAM Board, Panchkula.


Chief Marketing Enforcement Officer
For Chief Administrator
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