

**AMENDED RULES FOR ALLOTMENT OF HARYANA STATE  
AGRICULTURAL MARKETING BOARD'S, HOUSES AT PANCHKULA.**

**1. Short title & Applications:**

- (i) The Rules may be called the HARYANA STATE AGRICULTURAL MARKETING BOARD House allotment Rules, 1999 for allotment of house to HARYANA STATE AGRICULTURAL MARKETING BOARD employees stationed at Panchkula.
- (ii) These Rules will come into force with immediate effect.

**2. Earmarked House:**

Quarters falling in category A & B have been earmarked for the officers as under:

<u>Category</u>	<u>Quarter Number</u>	<u>Officer for whom earmarked</u>
A	1	Chairman
B	2	Chief Administrator
	3	Secretary
	4	Chief Engineer
	5	Inquiry Officer
	6	CMEO

**3. Authority & Constitution of HSAMB House Allotment Sub Committee:**

The Authority to allot the house of category C & D will vest in the Chief Administrator and to allot house of category E, F, & G will vest in the Secretary of the Board on the recommendation of the Sub-Committee known as HARYANA STATE AGRICULTURAL MARKETING BOARD House Allotment Sub-Committee constituted by the Board.

The composition of the HSAMB House Allotment Sub-Committee will be as under:-

- i) Member Secretary      Marketing Development Officer
- ii) Member                  Under Secretary (Admn.)
- iii) Member                 Controller Finance & Accounts
- iv) Member                  Executive Engineer (W)

The above Sub committee will meet as and when required to considered applications for the allotment of vacant houses.

**4. Eligibility:**

Haryana State Agricultural Marketing Board employee stationed at Panchkula are eligible for allotment of HSAMB house, Deputationists with HSAMB will not be eligible for allotment of these house. However, in case the houses remain vacant, these can be allotted to the deputationists by the Chief Administrator.

**5. Entitlement:**

Classification for allotment of the houses on the basis of pay scale (original) including special pay, if any (excluding allowances) as per annexure 'A' annexed to these rules.

**6. Criteria for Allotment and Seniority:**

Allotment will be made to the applicants on the basis of lists maintained by the HSAMB House Allotment Sub Committee. The seniority for allotment of houses will be considered from the date from which the applicant has been continuously drawing pay scale relevant to a particular type of house of the Board (As per Annexure 'A' annexed to these Rules).

Provided that where the date of seniority of two or more employees is the same, the seniority amongst them shall be determined on the basis of pay scale including special pay drawn by them on the date of their becoming entitled for the particular type of residence. The employee in receipt of higher pay scale taking precedence over the employee in respect of lower pay scale and where the pay scale are equal, on the basis of their length of service and where the service is also equal on the basis of age, the elder person taking precedence over the younger.

The inter-se-seniority of the employees shall be determined on the basis of the date of their becoming entitled for a particular type of house.

**7. Out of Turn Allotment:**

- 1) The Chief Administrator or Secretary Board, as the case may be, may allot a residence on out of turn basis in the following cases:-
  - a) To the member of the family of deceased employee:

When an employee in occupation of residence dies while in service, accommodation may be allotted to his/her spouse, or a son, or an unmarried daughter who is already in Board service within one year of the date of death of the employee;

Provided that such accommodation shall not be higher than the type to which such member of the family of the deceased is entitled under these rules;

- b) To spouse of the employee on his/her transfer to another station or on his/her retirement;

When an employee in occupation of Board residence is transferred to another station, the same residence may be transferred in the name of his/her spouse subject to the condition that the spouse is working in the Board and is entitled to the same type of residence. However, in case the spouse is not entitled to the same type of house, he/she may be allotted a residence of his/her entitlement;

However, such spouse shall not be allotted residence of a type higher than the type already in occupation of the transferred employee even though applicant may be entitled to such higher type under these rules.

- c) A Board employee working on a key post may be allotted a residence of the entitled category under these Rules due to functional requirements of the post;

Provided that if the house of the entitled category is not available, then a house of the next below category may be allotted,

(2) Notwithstanding anything contained in these rules, not more than 10% of the houses allotted in a year or one house in a year, whichever is higher, in each category shall be allotted on out of turn basis.

(3)\*\* For the officers/officials of department and Boards/Corporations falling under the jurisdiction of Administrative Department and Deputy Commissioner, Panchkula, Reservation of houses in various categories are as follows:-

- I. For Houses of 'A' & 'B' category- No reservation.
- II. For Houses of 'C' category One house with Administrative Department Pool.
- III. For Houses of 'D' category - One house each with Administrative Department pool & Deputy Commissioner, Panchkula Pool.
- IV. For Houses of 'E', 'F' & 'G' categories - 5% of total houses jointly with Administrative Department Pool & Deputy Commissioner, Panchkula Pool.

#### **8. Interpretation of Rules:**

If any question arises also to the interpretation of these Rules, it shall be decided by the Board, whose decision shall be final and conclusive. It may further issue instructions or frame any guidelines for the proper implementation of these rules as it may deem fit from time to time under these Rules.

#### **9. Repeal:**

The Draft Rules for the allotment of Board's residence in force before the coming into force of these Rules, are hereby repealed. Notwithstanding such repeal, anything done or any action taken under or purported to have been done or taken under or in pursuance the Rules so repealed shall be deemed to have been done or taken under or in pursuance these rules by the Board.

***\*\* This clause is inserted as resolved by BOD in its 236<sup>th</sup> held on 23.12.2025 and with concurrence dated 08.01.2026 by Government of Haryana.***

# ANNEXURE "A"

## Application for allotment of House:

Employees will be required to apply in the prescribed forms to the Member Secretary, HSAMB House Allotment Sub Committee, Panchkula.

## CLARIFICATION FOR ENTITLEMENT OF HOUSE

A Board's officer/official working in the pay scale as specified in column (6) of the Table below shall be eligible for allotment of Board residence type specified in the corresponding entry in column (1) thereof.

Type of House	Plot Area	Plinth Area	Total No. Houses	Quarter Number	Pay range for house entitlement	
(1)	(2)	(3)	(4)	(5)	(6)	
"A"	932 sq.yd.	2751 sq.ft.	1	1	Earmarked for Chairman	
"B"	502 sq. yd.	2715 sq.yd.	5	2	Earmarked for C.A. Board	
				3	Secretary Board	
				4	Chief Engineer	
				5	Inquiry Officer	
				6	Controller Finance & Accounts.	
					Old Entitlement (Basic pay + special pay)	New Entitlement (Pay Scale + special pay)
"C"	387 sq.yd.	1940 sq.ft.	6	7 to 9 58 to 60	Rs.3001- 4000/-	Rs.10000- 13900/- & above.
"D"	250 sq.yd.	1237 sq.ft.	24	133 to 148	Rs.2001- 3000/-	Rs.5500- 9000/- & above.
"E"	151 sq.yd.	736 sq.ft.	60	10 to 21 46 to 57 125 to 132	Rs.1601- 2000/-	Rs.4000- 6000/- & above.
"F"	118 sq.yd.	586 sq.ft.	108	22 to 45 61 to 76 157 to 172	Rs.1001- 1600/-	Rs.3050- 4590/- & above.
"G"	96 sq.yd.	406	48	77 to 108	Rs.750-1000	Rs.2550- 3200/- & above.

(5450-8000)